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PERFORMANCE AGREEMENTS

What you do now?

2. What works/what lags?

3. What I do?

PERFORMANCE AGREEMENT--EXERCISE:

Here are three samples, common situations where performance agreements might help. In small teams, you will be asked to write a performance agreement for one of these situations. You will need to create and agree upon some details.

- A. Homeowner and Home-sitter. Homeowner is leaving home for 7 days...wants Home-sitter to watch home, water plants, take care of dong, and collect mail and newspaper.
- B. Manager and Temporary Secretary. Manager is writing 30-page report--will give secretary handwritten draft--want edit draft--final draft in 9 days.
- C. Committee Members. Committee member of Community Service Club...challenge is to plan clean up of 1 mile of city road...club has 124 members, community has 8,000 people.

PERFORMANCE AGREEMENT

Desired Results

Necessary Guidelines

Available Resources

Accountability

Consequences